



**San Miguel Consolidated Fire Protection District**  
**Regular Meeting of the Board of Directors**  
**2850 Via Orange Way, Spring Valley, CA 91978**

---

**AGENDA**

**Wednesday, October 23, 2024 - 5:30 p.m.**

---

**MEETINGS** - The Board meets regularly on the 2<sup>nd</sup> Wednesday of each month at 5:30 p.m. The District reserves the 4<sup>th</sup> Wednesday of each month for an additional Regular Meeting if needed. Special and Emergency meetings may be scheduled as needed, and cancelled meetings will be noticed by posting on the District website.

**AGENDA** - Agenda items shall be addressed in the published order unless a member of the Board or a member of the public requests a specific item to be taken out of order, and the Board agrees to do so.

**COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT (US CODE TITLE 42)** - If you need accommodation to participate in the meeting, please call or email and Board Clerk Shayna Rians will coordinate arrangements: (619) 670-0500 or [info@sanmiguelfire.org](mailto:info@sanmiguelfire.org)

**PUBLIC COMMENT** - The public may attend meetings in person, complete a speaker slip, and bring an item not on the agenda forward; however, the Board will not be able to take any action at this meeting. If appropriate, the item will be referred to the Board and/or Fire Chief to determine if the item will be placed on a future Board agenda. The Board may not discuss items from Board members or Staff, but, if appropriate, will be placed on a future Board agenda. A three (3) minute period shall be allotted to each person addressing the Board to facilitate business proceedings.

**MEETING MATERIALS (GOVERNMENT CODE §54957.5 AND AB 2647)** - Documents provided to members of a Brown Act body in the 72 hours before a meeting (i.e., after the agenda is typically posted) are available to the public at the same time they are provided to the board members. The agenda and supporting documents are available online at <https://www.sanmiguelfire.org/board-meetings>

---

**CALL TO ORDER AND ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

**PUBLIC COMMENT**

**1. CONSENT AGENDA ITEMS**

- 1.1 Approval of the Minutes      Regular Meeting of September 11, 2024.  
   Regular Meeting of September 25, 2024.
- 1.2 Approval of Director Stipends.
- 1.3 Review the Quarterly Information Technology Access Log.
- 1.4 Approval of Resolution 24-47 – A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Adopting a Conflict-of-Interest Code Pursuant to the Political Reform Act of 1974 and Rescinding All Previous Codes of the District.
- 1.5 CSDA Bylaws Update – The Board of Directors may elect to vote in favor of an update to CSDA Bylaws.

**2. INFORMATIONAL AGENDA ITEMS**

2.1 Facilities Updates – Division Chief Riley will provide an update to the Board

**3. ACTION AGENDA ITEMS**

- 3.1 Resolution 24-48 ~ The Board may consider awarding a contract for Grading, Public Improvements & Utilities at Station 18 via Resolution 24-48.
- 3.2 Resolution 24-49 ~ The Board may consider approving a service agreement with MPA Architects Entering into service agreement with MPA Architects via Resolution 24-49.
- 3.3 Resolution 24-50 ~ The Board will consider approving additions to the Board Policy Manual via Resolution 24-50.

**4. REPORTS**

- 4.1 Committee Reports
- 4.2 Directors' Reports
- 4.3 Fire Chief Report
- 4.4 Association of San Miguel Chief Officers Communications
- 4.5 Association of San Miguel Firefighters Communications
- 4.6 Correspondence

**5. CLOSED SESSION**

- 5.1 Conference with Labor Negotiator (GOV §54957.6)  
 Agency Negotiators: Directors McKenna, Muns, Robles, and Attorney Joseph Sanchez  
 Employee Organization: Association of San Miguel Firefighters IAFF Local 1434
- 5.2 Conference with Labor Negotiator (GOV §54957.6)  
 Agency Negotiators: Directors McKenna, Muns, Robles, and Attorney Joseph Sanchez  
 Employee Organization: Chief Officer's Association of San Miguel
- 5.3 Conference with Labor Negotiator (GOV §54957.6)  
 Agency Negotiators: Directors McKenna, Muns, Robles, and Attorney Joseph Sanchez  
 Employee Organization: Non-Safety Professionals Association
- 5.4 Conference with Labor Negotiator (GOV §54957.6)  
 Agency Negotiators: Directors McKenna, Muns, Robles, and Attorney Joseph Sanchez  
 Unrepresented Employees: Division Chief, Administrative Officer/Finance, Fire Marshal, Officer, and Fire Services Officer

**ACTION PLAN RECAP**

**NEXT MEETING** – Regular Meeting, November 13, 2024, 5:30 p.m., District Headquarters

**ADJOURNMENT**

**CERTIFICATION OF POSTING** I certify that on October 18, 2024, a copy of the foregoing agenda was posted on the District's website and near the meeting place of the Board of Directors of the San Miguel Consolidated Fire Protection District, said time being at least 72 hours in advance of the Board of Directors meeting (Government Code §54954.2). Executed at Spring Valley, California on October 18, 2024

*/s/ Shayna Rians* \_\_\_\_\_ Shayna Rians, Board Clerk